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COUNTRY Poland**DATE DISTR.** 30 Dec. 1953**SUBJECT** The Ministry of Power**NO. OF PAGES** 12**DATE OF INFORMATION**

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REFERENCES:**PLACE ACQUIRED****THIS IS UNEVALUATED INFORMATION**

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1. The Ministry of Power (Ministerstwo Energetyki -ME) was organized in March 1952. Its functions were carried out before this date by the Central Administration of Power (Centralny Zarzad Energetyki) which was subordinate to the Ministry of Heavy Industry.
2. M.E. was located in Warsaw at 22 Bracka Street. It occupied a new five-story building, partly of brick and partly of reinforced concrete and steel construction, which was not completely finished in the summer of 1953. For layout of the M.E. building and general location of the departments, see Annex A.
3. The Ministry of Power was responsible for the production, transmission, and distribution of electric power. The Ministry administered, exploited, and controlled the existing power installations and allocated funds for the operation and construction of new facilities and for planned research developments. The whole electrical industry was to be under the control of the Ministry of Power by the summer of 1953. (Until June 1953 the electrical industry was subordinate to the Ministry of Machine Industry.) About 400 employees of all categories were employed at the Ministry.
4. The organization of the M.E., based on a Soviet model and set up in cooperation with Soviet experts as shown in Annex B, was as follows: the Minister was directly subordinate to Vice-Premier Gen. JAROSZEWICZ, but was also subject to directives issued by the State Commission for Economic Planning. The Minister had at his disposal a consultative body called "collegium" which was summoned by the Minister to give opinions on important matters. The collegium would be made up of directors of departments, directors of district and area administrations, head engineers and specialists, and representatives of the State Commission for Economic Planning and other ministries - depending on the problem to be solved. The Minister himself or one of his deputies acted as chairman of the collegium.

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5. Directly under the Minister but an auxiliary and independent office was the Minister's Office (Gabinet Ministra) responsible for general and political matters. It consisted of the following sections:
- a. The Presidium Section (Wydział Prezydjalny) prepared bills that were to become law and ministerial circulars and directives; organized collegiums; checked all papers submitted for the Minister's signature and transmitted incoming orders. It also forwarded directives to the various departments of the Ministry.
 - b. The Legal Section (Wydział Prawny).
 - c. The Inspection Section (Wydział Inspekcji) controlled and checked the execution of orders and directives in the Ministry and in the country and carried out investigations.
 - d. The Industrial Security Section (Wydział Ochrony Przemysłu) was theoretically directly subordinate to the director of the Minister's Office but in fact was entirely dependent on the Ministry of Public Security. It was responsible also for the security of the M.E. building and controlled the industrial guard. /Par. 13, below/
 - e. The Secret Documents Office (Kancelarja Tajna)
6. One division of the Ministry of Power was headed by the General Director of Investments (Generalny Dyrektor Inwestycji) and controlled the following departments:
- a. The Department of Investments (Departament Inwestycji) dealt with all problems concerning investments and the coordination of plans with the State Commission for Economic Planning. To this department, the following sections were subordinate:
 - Grid Section (Wydział Sieci)
 - Power Plants Section (Wydział Wytworni)
 - Investment Planning Section (Wydział Planowania Inwestycyjnego)
 - b. The Department of Machines and Installations (Departament Maszyn i Urzadzen) was responsible for the supply of imported machinery. It cooperated with the Department of Investments and the State Commission for Economic Planning.
 - c. The Central Administration of Supply (Centralny Zarzad Zaopatrzenia) was responsible for all supplies produced in Poland.
 - d. Department of Labor and Wages (Departament Zatrudnienia i Plac) was responsible for all policy planning of labor and wages. It cooperated closely with the Department of Cadres, /6f, below/ with trade unions, and with the State Commission for Economic Planning.
 - e. The Comptroller's Office (Główny Księgowy) was responsible for the proper appropriation of all funds within the Ministry and was subordinate to the Supreme Audit Office.
 - f. The Department of Cadres (Departament Kadr) was responsible for determining employment policies and the political reliability of employees. It cooperated with the Central Committee of United Polish Workers' Party and the Industrial Security Section. It had three sections:

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- (1) The Personnel Section (Wydział Osobowy) dealt with employees within the Ministry.
 - (2) The Cadre Section (Wydział Kadr Terenowych) dealt with employees in the administrative offices and installations.
 - (3) The Personnel Record Office (Ewidencja Personalna) kept all personnel records.
- g. The Military Department (Departament Wojskowy) was actually subordinate to the Ministry of National Defense. The Military Department was concerned with the role played by the power industry in national defense and the drawing up of organizational plans which would be put into effect in case of war.
- h. The Auditing Department (Departament Księgowości) controlled all expenditures and balance sheets.
7. The other division of the Ministry of Power was headed by the General Director of Exploitation (Generalny Dyrektor dla Spraw Eksploatacji) [see Annex C] which controlled the following departments:
- a. The State Authority of Power Dispatching (Państwowy Zarząd Dyspozycji Mocy - PZDM) was the highest authority responsible for the continuous supply of electrical power for industry and private consumers. It had two sections:
 - (1) The Operation Section (Wydział Ruchu) was the headquarters of power distribution on an operational level. It had at its disposal direct telephone lines to all subordinate echelons down to power plant level. This section maintained 24-hour operation on a three shift basis.
 - (2) The Control Section (Wydział Rezymów) was responsible for keeping all plants operating at maximum efficiency.
 - b. The Administration of Communications (Zarząd Łączności), was responsible for operational control, maintenance, and development of communication lines. It had two subordinate sections:
 - (1) Exploitation Section (Wydział Eksploatacyjny)
 - (2) Technical Section (Wydział Techniczny)
 - c. The Department of Exploitation (Departament Eksploatacyjny) was responsible for the proper exploitation of all existing installations. It had the following sections:
 - (1) Exploitation Section (Wydział Eksploatacyjny)
 - (2) Maintenance Section (Wydział Remontów)
 - (3) Preventive Section (Inspekcja Przeciwwarjacji)
 - d. The Technical Department (Departament Techniki) was responsible for technical developments. It cooperated with the various technical institutes and scientific research institutions. It had nine sections:
 - (1) Power Lines Section (Wydział Sieci Elektrycznej)
 - (2) Thermic Section (Wydział Ciepły)
 - (3) Protection and Remote Control Section (Wydział Zabezpieczeń i Automatów)

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- (4) Foreign Countries Cooperation Section (Wydział Współpracy z Zagranicą)
- (5) Commission for Evaluation of Projects (Komisja Oceny Projektów Inwestycyjnych)
- (6) Improvement Section (Seksja Racjonalizacji)
- (7) Hydroelectric Section (Wydział Hydroenergetyczny)
- (8) Safety and Hygiene Section (Seksja Bezpieczeństwa i Higieny Pracy)
- (9) Technical Library (Biblioteka Techniczna)
- e. The Department of Administration (Departament Administracyjno-Gospodarczy) had three sections:
 - (1) Finance Section (Wydział Finansowy)
 - (2) Administration Section (Wydział Gospodarczy)
 - (3) Registry Office (Registratura Ogólna)
- f. The Department of Planning (Departament Planowania) worked out short and long-term plans with the close cooperation of the State Commission of Economic Planning. This department approved all plans submitted by the subordinate echelons. It had three sections:
 - (1) Planning Section (Wydział Planowania)
 - (2) Statistics Section (Wydział Statystyki)
 - (3) Coordination Section (Wydział Koordynacji)
- g. The State Inspection of Energetics (Państwowa Inspekcja Energetyczna) was responsible for the rationing of power supply, initiating other restrictions, and establishing tariffs.
- h. The Department of Vocational Training (Samodzielny Wydział Szkolenia Zawodowego) was responsible for personnel training policies, and for conducting short and long-term courses and training exercises. This department cooperated with the Central Bureau of Vocational Training and the State Commission for Economic Planning.
- i. The Finance Department (Departament Finansowy) was responsible for the coordination of all financial matters, including the use of foreign currency, with the Ministry of Finance.
- j. The Transport Department (Samodzielny Wydział Transportowy) dealt with supply and maintenance of all motor vehicles in the Ministry and its subordinated echelons.
- k. The Secretariat of the Council of Technical Science (Sekretariat Rady Naukowo-Technicznej)
- l. The Organization Department (Samodzielny Wydział Organizacyjny) put out decrees and directives on organization in cooperation with the State Commission for Economic Planning.
- m. The Institute of Energetics-Planning Section (Organizacja Instytutu Energetyki) was responsible for planning and working out all preparatory material for the State Commission for Economic Planning and for the Council of Ministers for the future Institute of Energetics.

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- n. The Fire Prevention Department (Ochrona Przeciwpozarowa).
8. The following independent enterprises and institutions were directly subordinate to the Ministry of Power Annex D:
- a. Energo Project (Energoprojekt) in Warsaw was responsible for working out all technical designs and plans for all projects.
 - b. The Administration for Construction of High Tension Transmission Lines (Zarząd Budowy Sieci Najwyższych Napięć) in Lodz was a state-owned enterprise which built power line networks of the highest tension.
 - c. The Administration for Construction of Transmission Lines (Zarząd Budowy Sieci) in Krakow was a state-owned enterprise which built power line networks.
 - d. The Administration for Construction of Power Plants (Zarząd Budowy Elektrowni) in Katowice was a state-owned enterprise for the construction of power plants.
 - e. The Research and Measurement Institute (Zakład Badaw i Pomiarów) in Gliwice carried out all experimental trials and tests.
9. With regard to the administrative structure below the Ministry, Poland was divided for power supply into six districts. A District Power Administration Office (Zarząd Energetyczny Okręgu - ZEO) was in charge of each district as follows:
- a. Central District Power Administration (Zarząd Energetyczny Okręgu Centralnego) in Warsaw, (District No. 1).
 - b. Eastern Power Administration (Zarząd Energetyczny Okręgu Wschodniego) in Radom, (No. 2).
 - c. Southern District Administration (Zarząd Energetyczny Okręgu Południowego) in Katowice, (No. 3).
 - d. Lower Silesian District Power Administration (Zarząd Energetyczny Okręgu Dolnośląskiego) in Wrocław, (No. 4).
 - e. Western District Power Administration (Zarząd Energetyczny Okręgu Zachodniego) in Poznań, (No. 5).
 - f. Northern District Power Administration (Zarząd Energetyczny Okręgu Pomorskiego) in Bydgoszcz, (No. 6).
- The organizational structure of each District Power Administration Office corresponded roughly with that of the Ministry. Each ZEO employed about 150 employees.
10. Each District Power Administration Office controlled a various number of Area Administration Offices of Electric Power Network (Zakład Sieci Elektrycznej - ZSE) and some detached power plants (Elektrownie Wydzielone).
11. A ZSE consisted of an office, workshops, store, small laboratory for examining lubricants, and a few cars, trucks, and motorcycles. In charge of each ZSE was a director with a head engineer as his deputy, one engineer who controlled the Exploitation Section, one engineer in charge of the Investment Section, and 20 - 30 technicians and other employees. Two or three groups of linemen and workmen were also attached to a ZSE.

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12. Each Area Administration Office of Electric Power Network controlled a few Regional Administration Offices of Electric Power Network (Rejonowy Zaklad Sieci Elektrycznej - RZSE) and some small local power plants. An RZSE consisted of one manager (engineer or technician) and 10 - 15 employees. It also had a small workshop, a truck or one or two motorcycles and bicycles and one or two groups of workmen. It usually controlled two to three Advanced Repair posts (Wysuniety Posterunek Naprawczy - WPN) each composed of two to three linemen who had a motorcycle or bicycle for transportation.
13. The building housing the Ministry of Power was well-guarded. Armed and uniformed Industrial Guards were posted inside the building. These guards were posted at the main entrances and at the ends of the corridors on each floor of the building. They worked three eight-hour shifts. Every visitor had to obtain a pass at the reception desk for entrance into an office of the Ministry by presenting his identity card and explaining the purpose of the visit. In addition to these guards, visitors were also watched by auxiliary employees who performed errands within the departments.

ANNEXES:

- A. Layout of the Building of the Ministry of Power
- B. Chart of Organization of the Ministry of Power
- C. Chart of Organization of the Ministry of Power (Continued)
- D. Chart of Organizational Structure of Administration Echelons Below the Ministry of Power

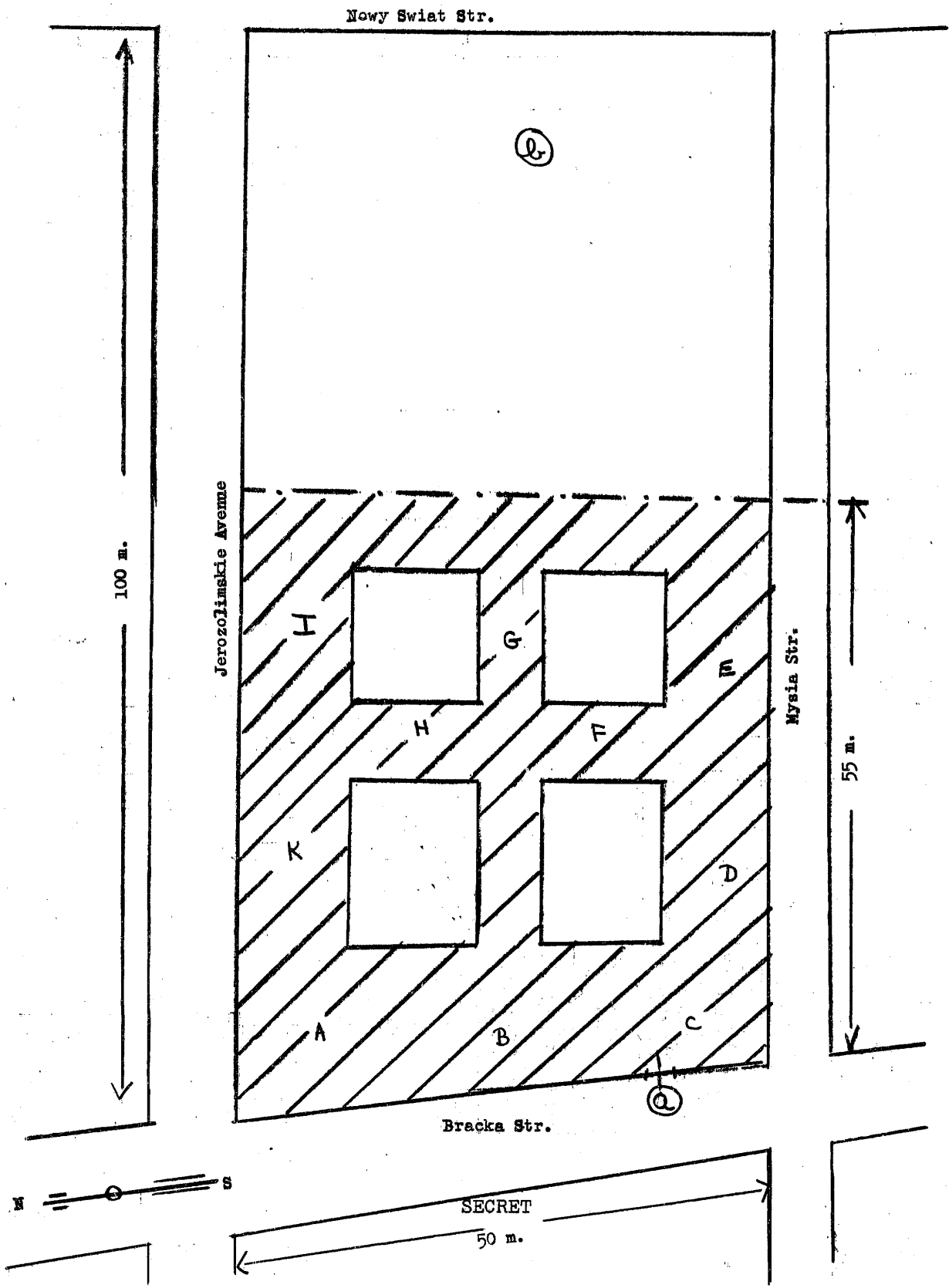
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ANNEX A:

Layout of the Building of the Ministry of Power (Showing Locations of Departments in General)



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ANNEX A (CONT'D):

LEGEND (All dimensions are approximate)

a. Main Entrance

First Floor: this floor was not completely finished. It was partly occupied by the Energo Project and partly by the Ministry of Power.

C. D. Telephone Exchange and Workshops: belonging to the Communication Department.

Second Floor (Rooms 100 - 199)

A. Technical Department.B. C. Exploitation Department and Department of Vocational Training.D. Finance Department.E. Auditing Department and Conference Room.F. Washroom.G. Communication Department: rooms 136, 137, 138, 139.H. State Authority for Power Dispatching.I. Finance Department.

Third Floor (Rooms 200 - 299)

A. Department of Cadres.B. Office of the General Director of the Exploitation and Organization Department.C. Minister's Office.D. Sections: belonging to the Minister's Office.E. Part of the Investment Department.G. Department of Labor and Wages.H. State Inspection of Energetics.I. Military Department, Secret Documents Office, Trade Union Office.K. Department of Planning.

Fourth Floor (Rooms 300 - 399)

A. K. Finance Department.B. Department of Investment.C. General Director for Investments.D. Department of Machines and Equipment.E. Department of Transport.

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ANNEX A (CONT'D):

LEGEND

H. Central Administration of Supply.

I. Industrial Security Section.

F. Washrooms.

Fifth Floor (Rooms 400 - 499): this floor was occupied by the Energo Project.

The basement had a large shelter for about 200 persons and rooms reserved for the State Authority of Power Dispatching and Communication Department.

In June 1953 there were about 80 rooms on each floor ready.

b. The building east of the Ministry of Power building was occupied by the Investment Bank (Bank Inwestycyjny).

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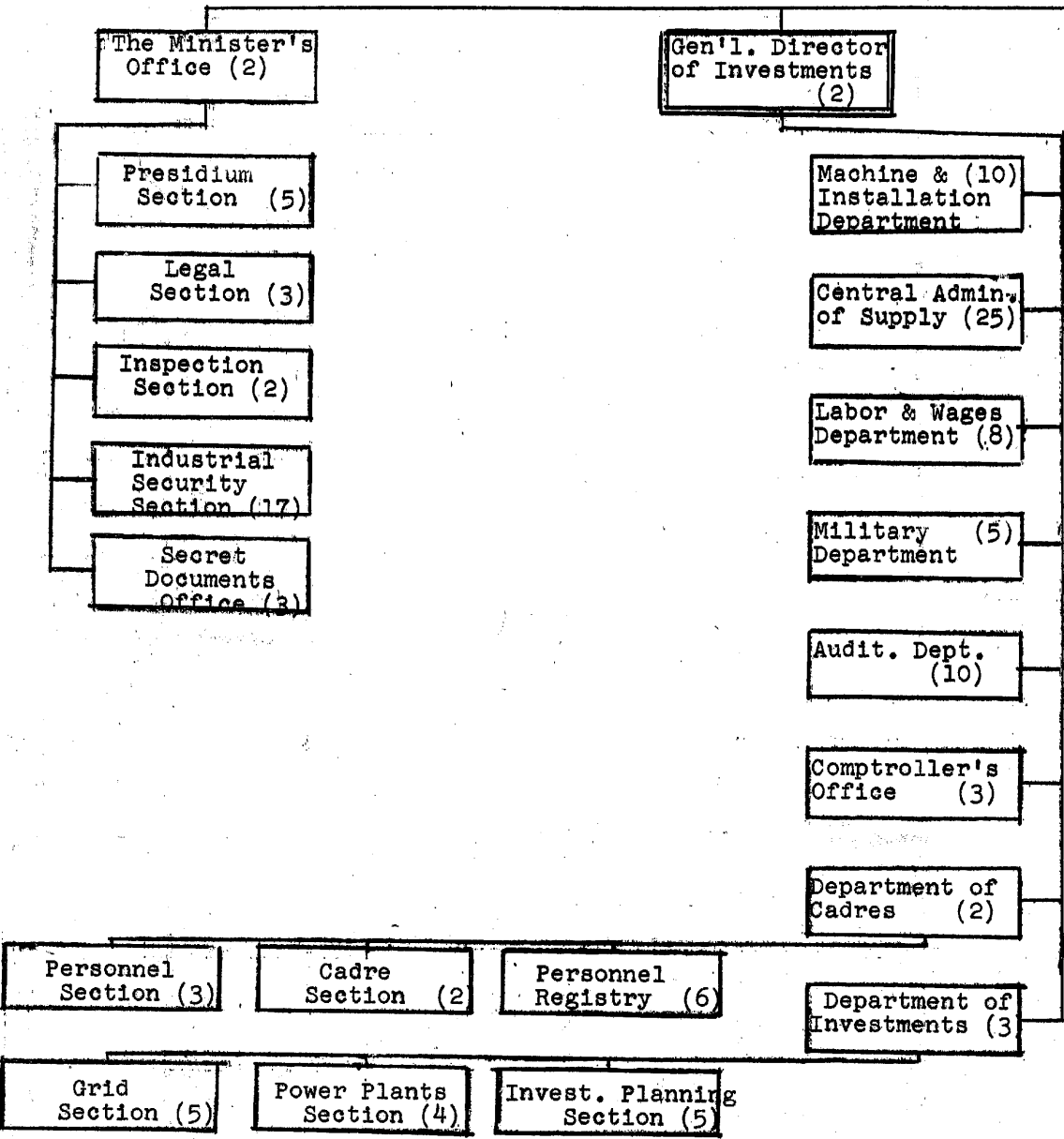
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ANNEX B:

Organizational Chart of the Ministry of Power (Ministerstwo Energetyki)
in Poland

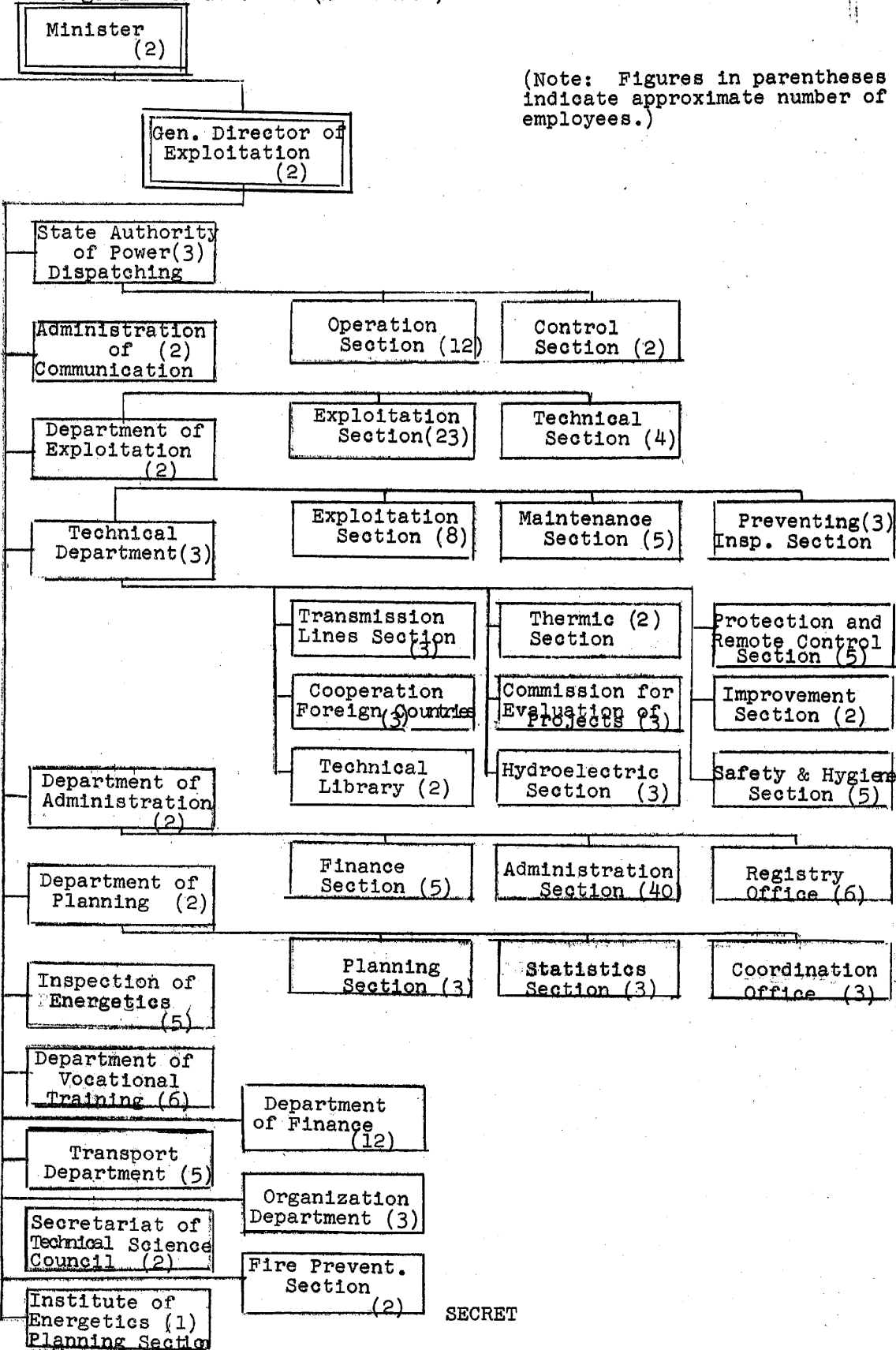
(Note: Figures in parentheses indicate approximate number of employees.)



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ANNEX C:

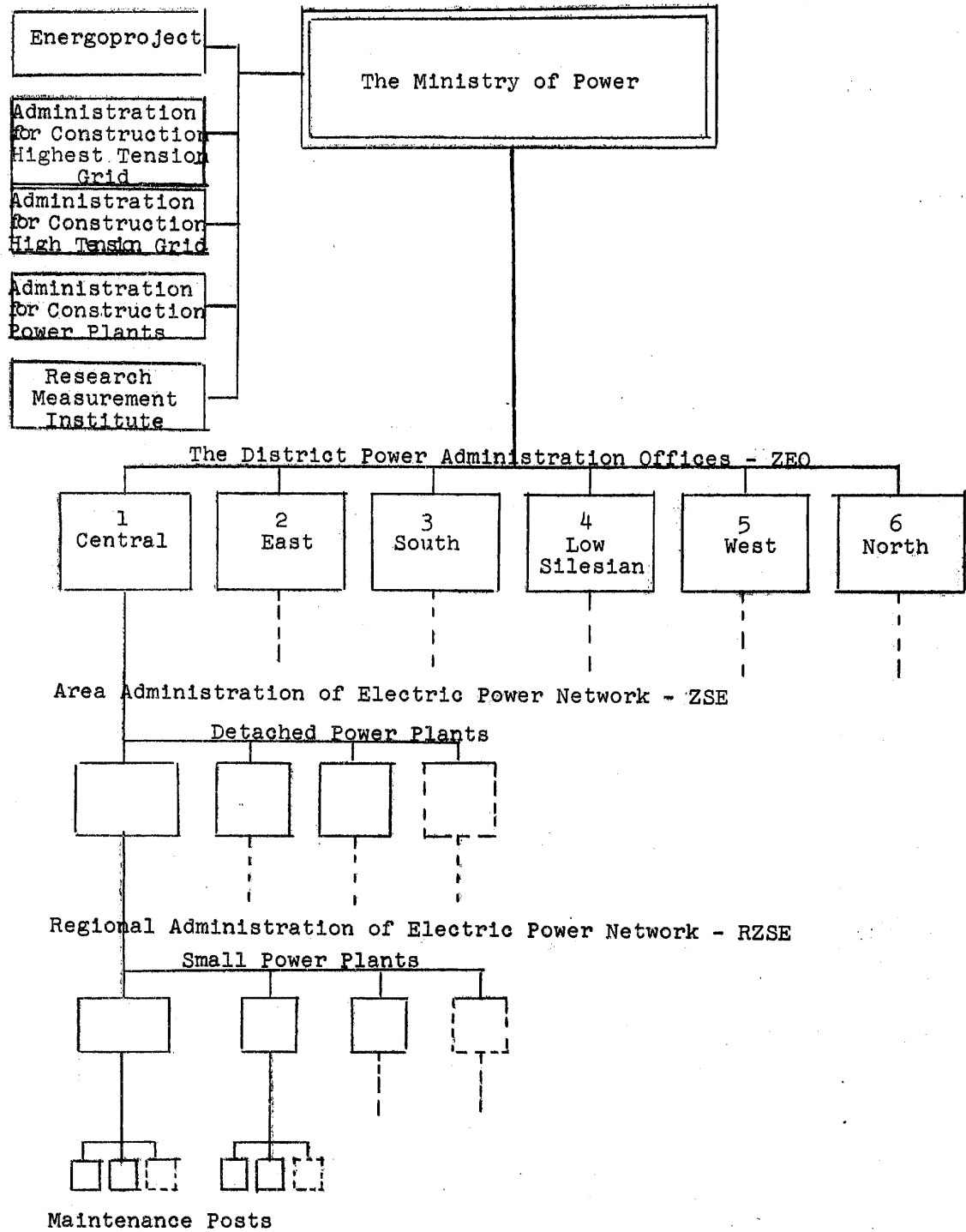
Organizational Chart (Continued)



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ANNEX D:

Chart of Organizational Structure of Administration Echelons Below the Ministry of Power



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